

BYLAWS OF SOUTH CENTRAL SADDLE CLUB ASSOCIATION, INC.

**Adopted April 23, 1997
Amended April 19, 2000
Amended November 14, 2001
Amended January 9, 2002
Amended March 21, 2007
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Amended February 18, 2010**

**Amended January 15, 2011
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**Amended March 14, 2017
Amended February 9, 2022
Amended January 10, 2024
Amended February 21, 2024
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ARTICLE 1. OFFICES

Section 1. Principal Office

The principal and registered office of the corporation shall be 600 South Second Street, Mankato, Minnesota 56001. The corporation may have such other offices within the State of Minnesota as the business of the corporation may require from time to time.

Section 2. Registered Office

The registered office of the corporation required by the Minnesota Business Corporation Act to be maintained in the State of Minnesota may be but need not be, identical to the principal office in the State of Minnesota, and the address of the registered office may be changed from time to time by the Board of Delegates.

ARTICLE II. MEMBERS

Section 1. Membership

The members of the South Central Saddle Club Association, Inc., hereinafter known as SCSCA, shall consist of individual saddle clubs located in Southern Minnesota.

Section 2. Active Members

A. Active members' requirements shall be:

1. All members shall pay a non-refundable annual membership fee of Thirty Dollars (\$30.00) per club to be paid by the February meeting or within thirty (30) days of being accepted as a member of the SCSCA.
2. All members shall conduct a SCSCA horse show each season.

B. Members, in order to maintain their membership in good standing, must participate each year as follows:

1. Pay a non-refundable membership fee of Thirty Dollars (\$30.00) per club on or before the February meeting.
 - a. A Five Dollar (\$5.00) fine will be assessed for each month a club is late until the first SCSCA show. If a member does not pay the annual dues and late fee before the first SCSCA show, the member will be terminated from the SCSCA membership.

2. Hold a SCSCA point show according to the following rules:
 - a. If a member doesn't have a SCSCA point show during the year, they shall be placed on one-year probation and be assessed the average number charge for their last three SCSCA point shows. The second failure to have a SCSCA point show shall terminate the members' membership from SCSCA.

C. JUDGES AND RULES:

1. Members must use a Western Saddle Club Association, hereinafter known as WSCA, approved judge.
2. SCSCA classes are required to run according to WSCA rules.
3. A judge shall judge no more than one SCSCA show per season unless approved by the board.
4. A WSCA-approved judge that is a club member of any member club, shall be allowed to judge any SCSCA show.

D. ENTRY FEES:

1. An Office fee of Five Dollars (\$5.00) per horse will be collected at each SCSCA Show. One dollar (\$1.00) will go directly to SCSCA, and Four (\$4.00) will go directly to the member club hosting the show. The club's Board Delegate is responsible for giving the Office fee money to the SCSCA Treasurer. The members will have the Office fee information printed on their show bills.
2. Entry fees are Three Dollars (\$5.00) for all SCSCA classes. Open class entry fees are up to each member's discretion.
3. Age is determined by the rider's age as of January 1st of each year.

E. REQUIRED SCSCA CLASSES AND SPECIFICATIONS:

Each member must offer all of the following SCSCA classes and specifications at their SCSCA point show:

8:30 AM

1. Junior Showmanship at Halter (13 years and Under)
2. Intermediate Showmanship at Halter (14 – 17 years)
3. Senior Showmanship at Halter (18 years and Over)

20 Minute Warm-Up Pleasure

4. Junior English Pleasure (13 years and Under)
5. Intermediate English Pleasure (14 – 17 years)
6. Senior English Pleasure (18 years and Over)
7. Junior English Equitation (13 years and Under)
8. Intermediate English Equitation (14 – 17 years)
9. Senior English Equitation (18 years and Over)
10. Pony Western Pleasure (54" and Under) (13 years and Under)
11. 2,3 & 4-Year-Old Snaffle Bit Western Pleasure
(Must have proof of age)
12. Pony Horsemanship (54" & Under)
13. Jr. Western Pleasure (Over 54") (13 years and Under)
14. Intermediate Western Pleasure (14 – 17 years)
15. Senior Western Pleasure (18 – 34 years)

16. Senior + Western Pleasure (35 years and Over)
17. Walk-Trot Horsemanship(*All ages, English or Western Discipline, Horse Rider Combination is not eligible to participate in classes marked with +*)
18. Junior Western Horsemanship (Over 54") (13 years and Under)
19. Intermediate Western Horsemanship (14 – 17 years)
20. Senior Western Horsemanship (18 – 34 years)
21. Senior + Western Horsemanship (35 years and Over)
22. Lead Line (6 years and Under)

20 Minute Warm-Up Games

23. Pony Pole Weaving (54" and Under) (13 years and Under)
24. Junior Pole Weaving (Over 54") (13 years and Under)
25. Intermediate Pole Weaving (14 – 17 years)
26. Senior Pole Weaving (18 – 34 years)
27. Senior + Pole Weaving (35 yrs & over)
28. Pony Barrels (54" and Under (13 years and Under)
29. Junior Barrels (Over 54") (13 years and Under)
30. Intermediate Barrels (14 – 17 years)
31. Senior Barrels (18 – 34 years)
32. Senior + Barrels (35 yrs & over)
33. Pony Jumping Figure 8 (54" and Under) (13 years and Under)
34. Junior Jumping Figure 8 (Over 54") (13 years and Under)
35. Intermediate Jumping Figure 8 (14 – 17 years)
36. Senior Jumping Figure 8 (18 – 34 years)
37. Senior + Jumping Figure 8 (35 yrs & over)

***** Leadline Poles and Barrels (not a points class, no times will be given, class not placed, all participants will be given an award. Year-end award is given to all that have participated in three shows.

F. POINTS

1. Each member delegate is to give the SCSCA Secretary a list of the member club riders for each season so the Point Secretary will have all names by the first SCSCA show. The delegate shall promptly provide the SCSCA Secretary with a list of any new club members that have joined after the original list was provided.
2. The same horse may NOT earn more than one year-end award in different age/gender divisions within the same event (unless an out-of-the-family sale occurs). If the same horse has points in more than one age/gender division of the same event, the year-end award will be given for the division of the event in which the horse has the most points. The points in the other age/gender division (s) (within the same event) will be disregarded when determining year-end awards.
3. Points are accumulated on the horse and rider combination (see 2 above), except in Showmanship, Equitation, Horsemanship, and Lead Line, where the points are on the exhibitor only.
4. Only points on a measured pony will be counted for year-end awards.
5. Year-end award eligibility requires participation at three SCSCA shows and a minimum of three points.

G. ARENA, TIMES AND REQUIREMENTS:

1. Required SCSCA events are to begin at 8:30 a.m. for showmanship, with the show ring cleared for 20 minute warm-up for Pleasure and 20 minute warm up for Games. Required SCSCA events must be run back to back, except for Egg and Spoon. All additional non-point pleasure classes to be at the end after Leadline. Additional non-point game classes are to be at the end of the SCSCA points classes.
2. Show committees are to see that the arena is enclosed ,and has a gate The ground must be worked up and in proper condition. Classes should be scheduled with some thought as to the time for changing horses, tack, clothing, and setting up equipment such as the timer, poles, and barrels.
3. The horse and rider shall be attired and equipped according to the WSCA rules. The show committee, along with the approval of the judge may allow for deviations of this requirement according to the weather, arena, or physical condition of the riders.
4. The timer and backup timer is to be operated according to WSCA rules.
5. The delegates are to be notified the evening before or by 6:00 a.m. of a SCSCA show cancellation. The individual saddle club delegates shall call, text, and/or use social media to notify their respective saddle club members and notify them of an SCSCA show cancellation.
6. All ponies (all sizes) are to be measured at the first show they attend and will be entered on the permanent list that will accompany the timer to each show. There will be ½” allowance for shod ponies.
7. All entries in the 2, 3 & 4 Year Old Western Pleasure Classes must present a current Coggins verifying the age of the horse each year at the first show the horse is entered in.

H. TROPHIES

1. The first place winner in all SCSCA classes shall receive a trophy or horse related item with a value of \$5.00 or more. This pertains to required SCSCA events for SCSCA shows.
- 2, SCSCA delegates will determine each year the amount to be spent for year-end awards and gift certificates.

ARTICLE III. MEETINGS OF MEMBERS

Section 1. PLACE OF MEETINGS

Meetings of the members shall be held at the registered office of the corporation, or at such other place within or without the State of Minnesota, as may be designated by the Board of Delegates from time to time.

Section 2. SPECIAL MEETING

A special meeting of the members may be called for any purpose or purposes at any time by the President, by the Board of Delegates, or any four or more members thereof, or by any group of six or more members entitled to vote at the particular meeting who shall have filed a written request with the Secretary to call such meeting. When such a special meeting shall be called as provided herein, the Secretary shall call the meeting within 45 days and send written notice of such meeting to each member as required in Section 4 below.

Section 3. Adjournment

If any meeting of the members is adjourned to another time or place, no notice as to such adjourned meeting need be given other than by announcement at the meeting at which such adjournment is taken.

Section 4. Notice of Meetings – Waiver

Written notice of each meeting of members stating the time and place, and in the case of a special meeting, the purpose, and when a change in the By-Laws is to be voted upon, shall be sent to board members using the current communication platform at least 7 days and not more than 30 days before the meeting, to each member entitled to vote at such meeting at such address as appears on the membership rolls of the corporation. Notice of time, place, and purpose of any meeting of the members may be waived in writing by any member; such waiver may be given before or after the meeting and shall be filed with the Secretary or entered upon the records of the meeting.

Section 5. Place of Meeting

The meetings of the members may be held at the registered office of the corporation or at any place within or without the State designated by the By-Laws or by the Board of Delegates pursuant to authority in the By-Laws or by written consent of all the members entitled to vote thereat. A waiver of notice signed by all members may designate any place, either within or without the State of Minnesota, as the place for the holding of such a meeting.

Section 6. Waiver of Notice

Notice of the time, place, and purpose of any meeting of members, whether required under the Minnesota Non-Profit Corporation Act, the articles, or the By-Laws, may be waived, in writing, by any member. Such waiver may be given before or after the meeting and shall be filed with the Secretary or entered on the records of the meeting.

Section 7. Quorum

The presence, in person, of at least forty (40%) percent of the members entitled to vote at the meeting shall constitute a quorum for the transaction of business. In the absence of a quorum, those present in person or proxy may adjourn to such a day as they shall, by majority vote, agree upon, and a notice of such adjournment shall be mailed to each member entitled to vote at least seven (7) days before such adjourned meeting. The members present at a duly called or held meeting at which a quorum is present may continue to transact business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.

Section 8. Voting Rights

Every member of record at the date fixed for the determination of the persons entitled to vote at the meeting of the members, or, if no date has been fixed, then at the date of the meeting, shall be entitled at such meeting to one vote.

Section 9. Overriding of Delegates

Any action of the Delegates except for a By-Law change may be overridden by a majority vote of the members entitled to vote at any regular or special meeting of the members if notice of the proposed subject matter for the vote be contained in the notice of the meeting.

ARTICLE IV. BOARD OF DELEGATES

Section 1. Number – Qualifications

The business of the corporation shall be managed by a Board of Delegates. Delegates must be members in good standing of a member club and of the corporation.

Section 2. Term

Each SCSCA Club is entitled to elect one Delegate and an Alternate Delegate. Each Delegate and alternate Delegate shall hold office until his or her successor shall have been elected and qualified. In the event the Delegate is unable to attend or absent from any meeting, his or her alternate Delegate shall authorize to act as a Delegate.

Section 3. Regular Meetings

A regular meeting of the Board of Delegates for the election of officers and the transaction of any other business shall be held each year in January. The Board of Delegates may provide by resolution a time or place, either within or without the State of Minnesota, for holding additional regular meetings of the Board without other notice than such resolution.

Section 4. Special Meetings

Special meetings of the Board of Delegates may be called for any purpose or purposes, at any time, by the President, Vice-President, or any member of the Board. It shall be the duty of the officer or member of the Board calling the meeting to cause notice of not less than one day to be given to the other members of the Board. Any Delegate may waive notice of any meeting.

Section 5. Quorum

A majority of the Board of Delegates shall constitute a quorum for the transaction of business at any meeting of the Board. The acts of a majority of the Delegates present at a meeting at which a quorum is present shall be the acts of the Board of Delegates.

Section 6. Voting

When voting, each member has one vote to be taken in roll-call fashion. The vote can be cast by either the Board of Delegates or the alternate Board of Delegates; however, each member may only cast one vote. The President shall cast his or her vote as a Board of Delegate, representing his or her respective club. The President shall not have an additional vote to be used in case of a tie. No votes will be accepted as mail-in, by phone, or by proxy. The Board of Delegate or alternate Board of Delegate must be present to vote.

Section 7. Vacancies

Any vacancy occurring in the Board of Delegates or alternate Board of Delegates shall be filled by the respective member club. The Board of Delegate or alternate Board of Delegate elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office.

Section 8. Compensation of Delegates

Delegates shall not receive any stated salaries for their services, but by resolution of the Board of Delegates, maybe, allowed their expenses for attendance at meetings of the Board. Nothing herein contained shall be construed to preclude any Delegate from serving in any other capacity of the corporation and receiving compensation.

Section 9. Removal of Delegates

The entire Board of Delegates or any individual Delegate may be removed from office, with or without cause, by a vote of the majority of the members present at a meeting of the members. Neither a Delegate nor the entire Board shall be removed from office unless the notice of the annual or special meeting at which removal is to be considered states such purpose. When the Board or any one or more of the Delegates are removed, new Delegates may be elected by the members at the same meeting.

Section 10. Duties of Delegates

In addition to those duties generally performed by the Delegates, the Board shall have the power to determine the corporation's policies and to direct and set the corporation's entertainment, budgets, and program.

ARTICLE V. OFFICERS

Section 1. Election – Term – Qualifications

The corporation's officers shall be the President, Vice President, Secretary, Treasurer, and such other officers as the Board of Delegates may, from time to time, designate. The Board of Delegates shall elect such officers annually at the January meeting of the Board of Delegates. Any two or more offices may be held by the same person, except the offices of the President and Vice President and the offices of the President and Secretary. All officers must be members of the Board of Delegates, in good standing with their respective clubs and of the corporation.

Section 2. Authority – Duties

- a. President – The President shall be the chief executive officer of the corporation. He shall preside at Board of Delegates and membership meetings. He has the authority to act for the corporation in connection with the ordinary business transactions of the corporation. He shall perform such other duties as may be determined from time to time by the Board of Delegates. The President will have the discretion as to the cost of ordering flowers in the event of the death of any SCSCA club member.
- b. Vice President – In the absence of the President or in the event of his or her death, inability, or refusal to act, the Vice President shall perform the duties of the President and, when so acting, shall have all the powers of and be subject to all restrictions upon the President. The Vice President shall have such powers and shall perform such duties as from time to time may be assigned to him or her by the President or the Board of Delegates.
- c. Secretary – The Secretary shall attend all meetings of the members, the Board of Delegates, and any committee thereof, and keep the minutes of such meetings, give notices, prepare any necessary certified copies of corporate records, and perform such other duties as may be determined from time to time by the Board of Delegates.
- d. Treasurer - The Treasurer shall have charge of the corporate treasury, receiving and keeping the money of the corporation, and disbursing corporate funds as authorized. The Treasurer shall perform such other duties as may be determined from time to time by the Board of Delegates.

ARTICLE VI. COMMITTEES

Section 1. Executive Committee

The Board of Delegates may designate two or more of its members to constitute an Executive Committee. The President of the corporation shall be a member of the Executive Committee. To the extent determined by the Board, the Executive Committee has the authority of the Board in the management of the business of the corporation. The Executive Committee shall act only in the interval between meetings of the Board and at all times, is subject to the control and direction of the Board.

Section 2. Other Committees

Committees may be authorized from time to time by the Board of Delegates to serve at the pleasure of the Board of Delegates. The chairman of such a committee shall be appointed by the Board of Delegates, but the chairman of such a committee may appoint or remove other members on sub-committees and name their chairman. Unless otherwise provided in the resolution of the Board of Delegates designating a committee, a majority of the whole committee shall constitute a quorum, and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

ARTICLE VII. ELECTIONS

Section 1. Record Date

The Board of Delegates may establish a record date to determine the names of all members in good standing which record date shall be such date which is thirty (30) days prior to the annual membership meeting, and the establishment of such record date shall determine those members who are entitled to vote at the immediately ensuing annual membership meeting.

Section 2. Nominations

Each club shall elect one Board of Delegates and one alternate Board of Delegates that is their representative to the Board of Delegates.

Section 3. Voting

All votes shall be cast in person and not by proxy unless there be no contest, the voting shall be by closed ballot. The plurality of the votes cast shall be necessary to elect. The President shall appoint two tellers of the elections, whose duty it shall be to tabulate the ballots cast.

ARTICLE VIII. MEMBERSHIP FEES

Annual membership fees of this corporation, if any, shall be as established by vote of the Board of Delegates.

ARTICLE IX. FISCAL YEAR

The fiscal year of the corporation shall commence on January 1 and end on the last day of December next following.

ARTICLE X. CORPORATE SEAL

The corporation shall not have a corporate seal.

ARTICLE XI. AMENDMENTS

These By-Laws may be amended, altered, added to or repealed by the affirmative vote of a majority of the members at any regular or special meeting of the members if notice of the proposed amendment, alteration, addition or repeal be contained in the notice of the meeting, or by the affirmative vote of a majority of the Board of Delegates if the amendment, alteration, addition or repeal be proposed at a regular or special meeting of the board and adopted at a subsequent regular meeting; provided, however, that the Board of Delegates shall not make or alter any By-Law, fixing the number, qualifications, classification or term of office of Delegates and provided further, however, that any By-Laws made by the affirmative vote a majority of the Board of Delegates as provided here may be amended, altered, added to or repealed by the affirmative vote of a majority of the members at any regular or special meeting of the members; also provided, that no change of the date for the annual meeting of members shall be made within thirty (30) days before the day on which such meeting is to be held, unless consented to in writing, or by a resolution adopted at a meeting, by sixty (60) percent of all member entitled to vote at the annual meeting.